



Solicitation for Bids / Bid Notice

Office of Management & Enterprise Services ■ Capital Assets Management ■ Department of Real Estate Services ■ Construction and Properties

Sealed bids, in the form of Online Bidding only, will be received by the Owner - Construction and Properties (CAP) up to 96 hours prior to the time and date indicated below.

The bids will be opened and read aloud after the time indicated. Copies of the plans and bid documents may be obtained from the CAP's Online Plan Room accessed from <https://omes.ok.gov/services/construction-and-properties>. Copies of the bid documents are on file at the Construction and Properties office and are available for public inspection.

- CAP Project Number: **21009**
- Project Name: **HVAC On-Call Maintenance & Repairs**
- Project Location: **GMH / CRC / COCMHC - Norman, OK**
- Cost Estimate: **\$75,000.00**
- Using Agency: **ODMHSAS**
- Bid Documents Available: **Tuesday, July 14, 2020, Fee to submit: See Website.**
- **Pre-Bid Conference:** **Mandatory**, Refer to CAP Form A701 *Instructions to Bidders* in Project Manual. In case of adverse weather conditions, please call 405-521-2112 prior to Pre-bid Conference.
 - Date and Time: **Tuesday, July 21, 2020 11:30 A.M.**
 - Location: **GMH Building 54 - 900 E Main, Norman, OK 73071**
- **Bid Opening:**
 - Date and Time: **Tuesday, August 4, 2020 at 2:00 P.M.**
 - Location: **Will Rogers Building
2401 N Lincoln Blvd, Suite 214 OKC, OK 73105**
 - Mailing Address: **P.O. Box 53448, OKC, OK 73152-3448**
- Contact Person(s) For Questions: **Tracie Jenkins - 405-573-6638 - Tracie.Jenkins@odmhsas.org
Manny Sauviller - manny.sauviller@omes.ok.gov**

Bid Bond:

- If the bid exceeds \$50,000, a cashier's check, a certified check or surety bid bond in the amount of five percent (5%) of the total bid shall be delivered to Construction and Properties prior to the Bid Opening. Security checks will be returned to all but the three lowest bidders after the bid opening. The three lowest bid securities will be retained until the contract is awarded.
- * Or *
- A cashier's check, a certified check or surety bid bond in the amount of **\$0.00** shall be delivered to Construction and Properties prior to the Bid Opening. Security checks will be returned to all but the three lowest bidders after the bid opening. The three lowest bid securities will be retained until the contract is awarded.

NOTE:

Bidding Documents – Bidders shall use complete sets of Bidding Documents obtained from the source indicated in the Solicitation for Bids. Neither the Owner nor the Owner's Representative assumes any responsibility for errors or misrepresentation resulting from the use of incomplete sets of Bidding Documents.

Bid Forms – Only online bid forms from the CAP Project Manual templates will be accepted for bid submissions.

Addenda – Notifications of Addenda will be emailed or faxed to all who are known by the CAP to have received a complete set of Bidding Documents from CAP's Online Plan Room, accessible through the CAP web site.

Plan Holder List – In order to be placed on the Plan Holder List for a CAP Project and receive Notifications of Addenda the vendor must have obtained Bidding Documents from CAP's Online Plan Room, accessible through the CAP web site.